

**Resolution 2019-20: 90**

**Bid Award – 2020 Move Services (School 4, School 10, School 54, East High & RSMP Warehouse)**

**By Board Member Michael Schmidt**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT”) program, which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager and Move Management Consultant (Vargas Associates), has determined a need for a moving services firm to provide the labor and equipment to perform the physical moves in 2020 for all furniture and contents of School 4, School 10, School 54, East High School and the RSMP Warehouse that are included in and part of the RSMP; and

WHEREAS, the RJSCB authorized the release of request for bids (“Request for Bids”) to obtain bids from the move services firms using an open public bid process at its regular meeting on January 7, 2019 (Resolution 2018-19: 94); and

WHEREAS, following RJSCB approval, the Program Manager advertised and released the bid documents for the 2020 moving services on January 13, 2020; and

WHEREAS, the Program Manager and Move Management Consultant received bids on February 12, 2020 per the deadline stipulated in the Request for Bids, and those bids were subsequently opened and read aloud at the location stated in the Request for Bids; and

WHEREAS, the RJSCB’s Program Manager and the Move Management Consultant have reviewed the bids, conducted de-scoping meetings and made assessments on the sufficiency of staffing for the moves, and concluded that the apparent low bidder is capable to perform the scope of work packages and is also a qualified and a responsible bidder; and

WHEREAS, at its March 5, 2020 meeting, the M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Move Management Consultant and following due deliberation, approved the firms as follows:

School	Name of Firm	Not to Exceed Amount
School 4	Intivity, 106 Despatch Dr., Suite 2, East Rochester, NY 14445	\$50,648.00
School 54	Intivity, 106 Despatch Dr., Suite 2, East Rochester, NY 14445	\$49,051.00
School 10	Intivity, 106 Despatch Dr., Suite 2, East Rochester, NY 14445	\$47,582.00
RSMP Warehouse	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$40,680.00
East High	Clark Moving & Storage, Inc. 3680 Buffalo Road Rochester, NY 14624	\$103,000.00

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Move Management Consultant that the contract awards shall be made to the above-named firms, in the amount specified to provide the necessary moving services; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firms named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair’s signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB’s general counsel.

**Second by Board Member Jesse Dudley**  
**Adopted 5-0**